

## INDIVIDUAL KITCHEN PLANNING SERVICE (IKP)

### LET'S GET STARTED!

Thank you for purchasing the Individual Kitchen Planning Service (IKP). Traemand coordinates and dispatches local installation service professionals for IKEA kitchen projects. We will be sending a planner to you to perform the service.



#### KNOWING WHAT YOU LIKE

Good planning starts with knowing what you like. Use the Showroom Selection Sheet at IKEA to pick out cabinets, door styles, appliances, and any other functional details (interior fittings, lighting, deco trim, etc.) you would like to include in your plan.



#### ALL IN ONE PLACE

You will receive a registration link to TraemandWorkspace.com (customer portal) via email. All of the work we do is linked to your profile, so it is easy for you to access. Please register when you have a moment. If you need help, just let us know.



#### LEAVE THE PLANNING TO US

A planner will visit your location to plan your cabinet layout. The date and time of your appointment is shown on your receipt and the service itself can take up to 4 hours. The planner will call you prior to your appointment to confirm the time and address.



#### IKEA HOME PLANNER (IHP)

Your cabinet layout will be created in the IKEA Home Planner (IHP) for you to review with your planner. The login information and links to the IHP can be found on TraemandWorkspace.com.



#### YOUR PLAN PACKAGE

Your planner will complete your Plan Package and upload it to your customer portal in TraemandWorkspace.com. Your Plan Package includes: IKEA Home Planner drawings, Total Parts Sheet, and the Installation Estimate. Print your Plan Package and bring it to IKEA to make your purchases.



#### GETTING IT DONE

Planning is only the start of your project. We can help with cabinet installation and additional general contracting needs. We have local installation professionals and general contractors ready to make your project a success. Signing up is easy, just click the installation link on your profile on TraemandWorkspace.com or give us a call.

We are here for you! If you have questions or need help, please email [coordinators@traemand.com](mailto:coordinators@traemand.com) or call us at **(720) 214-4064**